

GREATER RAMSEY WATER DISTRICT
REGULAR MEETING
October 5, 2017

DIRECTORS PRESENT: Gerald Nelson, Doug Mohr, Paul Becker, David Hovendick, Gilbert Black

DIRECTORS ABSENT: Jay Klemetsrud, Les Windjue

OTHERS PRESENT: Nels Halgren, Sally Herda – GRWD

The meeting was called to order at 8:00 a.m. by President Nelson at the District office.

Minutes from the September 7, 2017 regular meeting were reviewed. Motion by Black, seconded by Hovendick to approve the minutes. All directors voted aye and **motion carried.**

Manager Report

- **Pay Estimate #19, Schedule 2**– Starkweather P&H - \$29,134.42. Estimate reflects hookups completed during September. Halgren recommended pay estimate be approved.
- **Pay Estimate #19, Schedule 1** - Peterson Construction - \$113,248.58. Estimate includes finishing up the 4” line in the Ramsey North area of line paralleling and also includes some of the 3” line installation. Halgren recommended approval of pay estimate.

Motion by Hovendick, seconded by Becker to approve both pay estimates. All directors voted aye and **motion carried.**

- **Project construction update – North upgrades** – All pipe is in ground. Samples have been taken in the Jones to Hanson line. When the line passes, it will be placed into service and will be checked to see the effect it has on pressures in the area. The line by Kevin Regan needs to be chlorinated and pressure tested. Halgren stated there is some crop damage from this construction work and he should have this completed by the next meeting. GRWD has been working with the NRWD’s project in potholing the crossings to get the elevations prior to line construction.
- **Project closeout discussion/budget review** – Halgren reported the project should be closed out next year prior to the state’s fiscal year end (June 30). Contractors are finding materials to be in short supply with the recent hurricanes. Halgren reviewed the list of names for those interested in the expansion, but due to the distance and late inquiry were informed that the District would check at the end of the project to see if there were any remaining funds. Remaining budget was discussed and the directors gave the go ahead to contact those on the list with footage less than 2,500 feet. Those interested will need to pay the membership and will then be placed on a field order for Peterson Construction. Peterson has not yet indicated if they would be interested in this work.
- **Eagle Bend island sewer discussion** – Halgren brought the directors up to date on access to rural sewer from this area. A private lift station was installed by the Corps of Engineers when the dike was constructed for the use of those wishing to use it. At present, the lift station is only being used by Willert and is wired into his electric service. Willert has replaced the pump twice and the line has a tendency in the winter to freeze going over the dike. Ron Heisler has requested to tie into an existing sewer line that would feed into the lift station, but the line crosses through a lot that was bought out, utilities cut off and the County has denied permission to go through this lot to reach the lift station. Halgren has given Heisler several options. At this time, Heisler would like to install his own lift station and tie into the line that goes over the dike. Halgren reported that the sewer pipe is only 5 feet deep, was installed by the Corps of Engineers, is a poor design and GRWD does not have any as built. Halgren has warned Heisler of the

tendency of the line to freeze. Discussion continued considering everything located on the wet side of the dike including the force main to the manhole to be private, and the manhole on the dry side would be GRWD’s responsibility starting point.

- **Transmission line repair review/surge analysis study** – History of line breaks along the transmission line were reviewed as well as the pumping style and history. Installation of VFDs have helped to slow down the starts. Peterson added a tie-in to loop the line going to Prairiewood and Eastbay keeping them in service should future breaks occur. The engineers have located a company in California that does a surge analysis to see where there may be some problems. Cost for this is approximately \$3,000. Halgren will work with the engineers to get more information on this study work and what it would all entail.
- **South tower repair update** – The south tower has been out of service this week and repairs are nearly complete. The company performing the repair work have suggested an aerator to keep the tower open all the time as ice can pull off the caulking and ice caps could go through the roof. The tower was reported to be in good shape with rust coming from the floor settling. Tank inspection, cathodic protection anodes and interior sealer touch up work has all been completed. Staff will begin filling the tank and placing it back into service.
- **Manhole rehab update** –Innovation Foundation Supportworks will be here for the next few days for manhole work. GRWD will not have enough time to do any sewer cleaning work this year in the system.
- **Terry Olson bill reduction request** – Olson has meter pit location located on the north end of the system that he had used for a cattle operation and as a remote filling station. A leak was discovered from a hydrant located away from the tank filling area and which had not been used for years. A radio read had been placed on the meter pit and was showing unusually high water consumption, prompting a call to Olson to check out the site. Olson fixed the leak and is requesting an adjustment on his bill as outlined in the memo Halgren presented to the directors. Motion by Becker, seconded by Hovendick to approve the credit on Olson’s account as listed in the memo. All directors voted aye and **motion carried.**

Office Manager Report

- **Accounts Payable** – Motion by Black, seconded by Mohr to authorize payment of the accounts payable. **All directors voted aye and motion carried.**

	<u>WATER</u>	<u>SEWER</u>	<u>PROJECTS</u>
TOTALS	75,300.32	12,836.06	150,810.53

- **Financial report** – Office manager’s report was reviewed. Financial and expansion reports were reviewed for the month of September. Motion to approve the financial and expansion reports was made by Becker, seconded by Black. All directors voted aye and **motion carried.**

Membership Termination

- **James Rasmussen – Wold Sub, Lot 7** – owns adjacent lot, service not needed at this location. Motion by Black, seconded by Hovendick to terminate membership. All directors voted aye and **motion carried.**

Other Business

- **City agreement** – Halgren reported that the agreement from the City engineer has not been emailed yet.

There being no further business, the meeting adjourned at 9:40 a.m.

Minutes Approved: November 9, 2017

Jerry Nelson, President (signed)

Sally Herda, Office Manager (signed)