

GREATER RAMSEY WATER DISTRICT REGULAR MEETING

October 4, 2018

DIRECTORS PRESENT: Doug Mohr, Paul Becker, David Hovendick, Jay Klemetsrud, Allen Johnson, Gilbert Black, Les Windjue

OTHERS PRESENT: Nels Halgren, Sally Herda – GRWD; Mike Grafsgaard – engineer, City of Devils Lake

The meeting was called to order at 8:05 a.m. by President Klemetsrud at the District office.

Minutes from the September 6, 2018 regular meeting were reviewed. Motion by Johnson, seconded by Black, to approve the minutes. All directors voted aye and **motion carried.**

Manager Report

- **Project update – tower inspection, pressure sensors** - Halgren reported that the Pare tank was due for the 2 year inspection as called for in the project. The tower was taken down on Thursday of last week. There were a few spots inside that needed some touch up work. Tank has been cleaned, washed and will be chlorinated prior to being placed back into service. The bolts inside were accessed, tightened and then area was regouted. Halgren is waiting for prices on pressure sensors and explained how they could be utilized. The sensors have to be dug in and need cell service to transmit the data to a web page that displays the information in real time. Another option to obtain pressure information is through use of special Sensus meters that are designed for this purpose. Information from this option is downloaded and does not reflect real time. Halgren will continue to check into these options and pricing information.
- **Construction update, change orders, pay estimates** – Schedule 2 – The District’s database was matched up with that of the engineers to verify project numbers. A total of 201 users was added under Schedule 2. Change order #9 (final) increasing the contract by \$63,839.68 for a total contract of \$744,671.70 was presented for approval. Pay estimate #24 for \$78,827.69, Schedule 2 was also presented and reflects payment in full with \$5,000 retainage remaining. In Schedule 1, Ron Peterson Construction, a total of 236 new users were matched to the database. Final change order #5 decreasing the contract by \$205,113.55 for a total contract price of \$3,869,272.61 was presented and reflects final quantities. Final pay estimate #23 in the amount of \$60,918.32 was presented to close out the contract. Halgren recommends approval and payment of the change orders and pay estimates for Schedules 1 and 2 as presented. Motion by Hovendick, seconded by Mohr to approve the two change orders, along with the two pay estimates for Schedules 1 and 2 of the project. All directors voted aye and **motion carried.**
- **Prairiewood line relocate update**– Halgren reported Mr. Olander had dropped off an approved sewer permit. There was no map on the permit showing the approved location of the sewer and photos of the lot were viewed showing the proposed construction. The proposed construction area does not interfere with the location of the water line and Halgren stated he could see no reason to move the water line at this time.
- **Water breaks update**–Halgren reported on three recent water breaks – one on the transmission line where there have been other breaks, the second on Walleye Drive when a contractor bored through the line and a third in the Oram’s Subdivision area.
- **Manhole lining update** –A total of 10 manholes are scheduled to be lined. To date, the one on Fair/Washington Ave was completed before they ran out of grout. Halgren stated

they should be back the week of October 8 to finish the remainder of the ones slated for lining this year.

- **Carrington water rate update** – Carrington has met with Stutsman Rural Water District in regard to increased water rates and amount billed for prior usage for which Carrington is requesting additional monies. Stutsman is looking at having a water audit done to review costs that factor into the rate calculation. Stutsman has also indicated they will not be paying the unbilled portion of the past usage. Halgren reported that Carrington’s minutes show that the rate to GRWD will be increasing to \$3.31/1000 gallons in October. The directors discussed GRWD’s distribution costs and decided to keep the rate the same for the remainder of the year for the Carrington water users, but to take proactive measures and send out a letter informing those users to expect a significant rate hike in 2019.
- **City agreement update** –Halgren mentioned that the funding for the City buy-in is tied to the expansion project and the SWC has been asking about a timeline for project closeout. Halgren has had some conversation with city engineer regarding the agreement and has requested his attendance at this meeting to discuss agreement items. City engineer Mike Grafsgaard appeared before the directors to discuss the agreement. The City attorney has reviewed the original agreement, but not with the changes approved by the City in June. NRWD is using more water than anticipated and the City is concerned that they may need the booster station sooner rather than later. Concern was also expressed over the water permits in that part of the Spiritwood Aquifer, which is currently at its permitted limit. GRWD has offered in discussions the use of a portion of their water permit for water purchased if the City’s draw rate is maxed out. Grafsgaard explained that an application would need to be submitted to add their well location as a point of diversion on GRWD’s permit and must go through the permitting process. This would not need to be put in place at the present time, but language in the agreement would place a trigger point for the process to begin. Funding for the booster station was discussed and District offered to amend the current application with the State for the WTP expansion to include the booster station. With the number of water systems that would benefit from the booster station, it is likely to be looked upon favorably by the State Water Commission.

Grafsgaard also brought the board up to date on the Red River Water Supply project, the new water study and related issues.

Office Manager Report

- **Accounts Payable** – Motion by Becker, seconded by Johnson to authorize payment of the accounts payable. **All directors voted aye and motion carried.**

	<u>WATER</u>	<u>SEWER</u>	<u>PROJECTS</u>
TOTALS	70,131.63	11,533.89	149,907.82

- **Financial report** – Office manager’s report was reviewed. Financial and expansion reports were reviewed for the month of September. Motion to approve the financial and expansion reports was made by Mohr, seconded by Black. All directors voted aye and **motion carried.**
- **Collection activity –Small claims filed - \$356.20** – Herda reported filing in small claims court in Carrington for a water user whose membership was terminated for nonpayment. Amount of finaled account was reduced after the District was able to recover the water meter.

Membership Transfers/Terminations

- **Ackerman Land Co – transfer** from Ackerman Valley 1, Block 4, Lot 13 to Ackerman Valley, Block 2, Lot 23-24– developer transfer within subdivision.

Ronald Walford – termination – Woodland Place, Lot 27 – not using

Motion by Black, seconded by Johnson to approve membership transfer and termination. All directors voted aye and **motion carried**.

Other Business

- Halgren reported that the officers for the Scooby’s Point association decided on a \$2,000 hookup fee for those lots not assessed to give them the right to tie into the sewer system currently in place. The hookup fees get paid to GRWD.

There being no further business, the meeting adjourned by motion at 10:20 a.m.

Minutes Approved: _____ November 8, 2018 _____

Jay Klemetsrud, President _____ (Signed) _____

Sally Herda, Office Manager _____ (Signed) _____