

GREATER RAMSEY WATER DISTRICT REGULAR MEETING

October 10, 2024

DIRECTORS PRESENT: Paul Becker, Kale Miller, Allen Johnson, Doug Mohr, Gilbert Black, Missy Abrahamson, David Hovendick

OTHERS PRESENT: Lonnie Lacina, Krista Wold - GRWD; Brian Aafedt – AE₂S; Dustin Noble

The meeting was called to order at 7:51 a.m. by President Mohr at the District office.

Minutes from the September 5, 2024 regular meeting were reviewed. Motion by Black, seconded by Hovendick to approve the minutes. All directors voted aye and **motion carried.**

Manager report

- **Dustin Noble** – Noble met with the directors to discuss sewer service to a new development area, and to request cost-share assistance. GRWD does not participate in cost-share for sewer. Options to run sewer service throughout the subdivision were discussed.
- **Theft of Services** – Two theft of service items were addressed. Lacina read information sent to him from one of the parties, requesting reconsideration of the fine. No changes were made to the fine amounts.
- **Greater Ramsey Water District Sewer** – Lacina is looking into the State Revolving Fund (SRF) for available funding for a project that will address aging infrastructure.
- **North system capacity improvement project**
 - **AE₂S project update** – Swanberg’s contract for his portion of the North system improvement project is nearing substantial completion, awaiting power installation so back-t’s on the WTP well line can be completed. The Liquidated Damages date has passed; there is an estimated range of \$10,000 to \$12,000 in Liquidated Damages. Lacina stated he had the contractor doing extra work at their own expense, which he considered to be of comparable value. The board of directors are satisfied with this trade-off. Aafedt suggested an internal memo be created, documenting any issues with the subcontractor on this project, to give the district protection against awarding future projects to the said contractor, should they be the lowest bid.

Facility – Construction progress updates at the WTP and Saunders booster were provided by Aafedt. Plant shutdown scheduled for October 29th and estimated to be down for 2-3 days. Major concrete work at Saunders is completed, so backfilling to begin in a week.

John’s Refrigeration did not have their payment application ready at the time of the meeting, so is not included in the October invoices.

Additions were added to the facility change order list for new conduit with the wires included, larger conduit added in rocky area to help protect against damage, and the straightening of the existing well 1 line.

The plant is expected to be put offline for the month of January 2025.

Motion by Black, seconded by Miller to approve change order #2 to American General in the amount of \$15,163.99, reflecting small additions to the facility. All directors voted aye and **motion carried.**

Motion by Becker, seconded by Johnson to approve the October invoices totaling \$367,600.67 for payment. Invoices include payments to AE₂S (\$51,278 and

\$24,027.30), and American General #5 (\$292,295.37). All directors voted aye and **motion carried.**

User expansion – Easements were sent out mid-September. Archeological review is beginning this month. There is a waitlist going forward for any new sign-ups to come in. Project timeline was reviewed.

Aafedt discussed new data regarding Webster booster transmission improvements, such as the possibility of an arrangement with Northeast Regional Water District, use of the existing vault and adding to it, or adding a new vault to the south. He also discussed exploring regional options, such as a centralized location north of town. Discussion is to continue.

- **2025 Budget** – Abrahamson and Johnson agreed to serve on the budget committee with Lacina and Herda.

Office manager report

- **Accounts Payable** – Motion by Abrahamson, seconded by Miller to authorize payment of the September bills. **All directors voted aye and motion carried.**

	<u>WATER</u>	<u>SEWER</u>
TOTALS	450,231.41	16,898.15

- **Financial report** - September financial report was reviewed and discussed. Motion by Hovendick, seconded by Johnson to approve the financial report. All directors voted aye and **motion carried.** Project report for the current improvement project was reviewed.
- **CD due 10-11-24** - Motion by Black, seconded by Miller for authorization to reinvest with Western State Bank for 1 year at 4.50%. All directors voted aye and **motion carried.**
- **Bylaws review** – Bylaws review committee will be meeting to have proposed changes available at the December meeting.

Membership termination

- Orville Holland c/o Kristy Holland – SE¼ 4-146-64 – nonpayment.

Motion by Becker, seconded by Johnson to approve the membership termination. All directors voted aye and **motion carried.**

Next regular board meeting will be held November 7, 2024.

There being no further business, the meeting adjourned by motion at 9:08 am.

Minutes Approved: _____ November 7, 2024 _____

Doug Mohr, President _____ (signed) _____

Krista Wold, Meeting Recorder _____ (signed by Sally Herda) _____