

GREATER RAMSEY WATER DISTRICT
REGULAR MEETING
November 9, 2017

DIRECTORS PRESENT: Gerald Nelson, Doug Mohr, Paul Becker, David Hovendick, Gilbert Black, Jay Klemetsrud, Les Windjue

OTHERS PRESENT: Nels Halgren, Sally Herda – GRWD; Eric & Amy Berg, Robin Ness – Rush Valley area water users

The meeting was called to order at 8:00 a.m. by President Nelson at the District office.

Minutes from the October 5, 2017 regular meeting were reviewed. Motion by Black, seconded by Hovendick to approve the minutes. All directors voted aye and **motion carried.**

Manager Report

- **Pay Estimate #20, Schedule 2**– Starkweather P&H - \$25,395.78. Estimate reflects 8 service connections completed in October. Change order #7, increasing the contract by \$65,207.40 was also presented. Halgren recommended approval of both the change order and the pay estimate. Motion by Becker, seconded by Windjue to approve Change Order #7 and Pay Estimate #20, both in Schedule 2. All directors voted aye and **motion carried.**
- **Rush Valley Sub – Water Quality Issues** – Eric & Amy Berg and Robin Ness met with the board to discuss water quality issues that have been ongoing in this area for many years. Users in the area have been experiencing a lot of rust in the water, with Berg showing pictures of the discolored water at his house. Maps of the water lines in this area were viewed to try to track the direction of water flow. Ness stated he has had problems off and on since moving into this area in 2004. Possible explanations for the poor water quality were discussed along with options to take corrective action. Rather than install a filtering system, Berg stated he would like to see the problem corrected for everyone in the area. The consensus of the board was to see the problem fixed for all users and to pig the line first before any rerouting or looping actions were considered. Halgren also stated he is looking to relocate the cleanout closer to the slough – Berg is looking to purchase the area and vacate the right of way where the cleanout would be relocated, but he stated GRWD should place the clean out where it is best needed.
- **Project update** – North line paralleling – Halgren reported both the Regan and Jones lines have passed and lines have been placed in service. GRWD is still testing the Hanson line. Hopefully the samples will pass today, then this line would also be placed into service.

MicroComm Drives – (SCADA Change Order #2) Drives should be coming shortly.

Pare tower – cathodic protection installation remains to be completed, but will not be done until after the 23 month inspection – approximately 1 year away.

- **Project Budget/Schedule 1 & 2 Field Order review** – An updated budget was presented and includes all applications to date under both schedules. Field order #12, Schedule 1 includes 7 users a distance each up to 2500 feet that were offered the opportunity to apply following the October board meeting. The budget also includes all applications approved earlier in the meeting under Change Order #7, Schedule 2 (Field Order #9). Peterson has agreed to install service to the 7 users in spring, 2018. Project budget shows all the grant funding is now allocated. Motion by Windjue seconded by

Hovendick to close applications into the project. All directors voted aye and **motion carried.**

- **South tower mixer review** – A mixer has been recommended for the south tower to keep ice from building up during the winter months and to provide better blending of the water from the inlet to the outlet. Halgren is in the process of obtaining bids for this and to include in the 2018 budget.
- **Manhole rehab update** – One of 5 manholes has been completed. The company pulled out because of the gases that were present in the manholes. GRWD has purchased a new detector and has found high levels of hydrogen sulfite, carbon monoxide and low levels of oxygen in the manholes. Having Camp Grafton control their pumping into the system and staff blowing in fresh air, GRWD is able to clear out the high gas levels to allow work to be done. Innovation Foundations will be coming next week Monday to do manhole work – GRWD will clear out the gases so work can be done. Staff has checked manholes throughout the system and the ones along the Kraft’s Corral road are the worst.
- **Milt Gowan bill reduction request** – The board reviewed a memo from Halgren sent on behalf of Milt Gowan requesting a credit on his account for excess usage at this cabin due to a water leak that occurred over a 3 month period. Motion by Mohr, seconded by Windjue to approve the credit on the account listed on the request. All directors voted aye and **motion carried.**
- **Budget committee appointments** – Motion by Klemetsrud, seconded by Windjue to name Klemetsrud, Becker and Mohr to the budget committee for the upcoming year. Those names agreed to serve. All directors voted aye and **motion carried.**
- **Rules and Regulations/reinstatement policy/transfers discussion** – There was discussion on updating the rules and regulations as it has been several years since they have been reviewed. There are a number of policies and fees that need to be updated and clarified to reflect current circumstances and actual costs. Windjue and Hovendick agreed to serve on a committee to review, along with Herda and Halgren to come up with recommendations for the directors to act upon.

Office Manager Report

- **Accounts Payable** – Motion by Klemetsrud, seconded by Black to authorize payment of the accounts payable. **All directors voted aye and motion carried.**

	<u>WATER</u>	<u>SEWER</u>	<u>PROJECTS</u>
TOTALS	74,293.73	18,642.03	37,158.29

- **Financial report** – Office manager’s report was reviewed. Financial and expansion reports were reviewed for the month of October. Motion to approve the financial and expansion reports was made by Becker, seconded by Klemetsrud. All directors voted aye and **motion carried.**

Other Business

- **NDRSWA annual meeting, expo, Larry’s retirement party, new employee update** – The annual NDRWSA meeting is scheduled for December 6 in Bismarck, in conjunction with the 54th Annual Joint Water Convention and Irrigation Workshop. The DL Basin annual award is being presented to Arne Berg. Directors interested in attending and needing a room should let Herda know as soon as possible so reservations can be made.

ND Rural Water Expo will be held in Fargo this coming February. Herda will reserve some rooms for those that will be attending.

Larry's retirement party – Retirement party will be scheduled for mid-December at the office with staff and board invited to the Ranch following the open house at the office. A gift certificate will be presented to Miller in recognition and honor of his years of dedicated service to the District.

New employee update – Halgren reported the new employee is scheduled to begin work January 2.

Motion by Windjue, seconded by Black to give employees a \$100 gift card for Christmas. All directors voted aye and **motion carried.**

There being no further business, the meeting adjourned.

Minutes Approved: _____ December 7, 2017 _____

Jerry Nelson, President _____ (signed) _____

Sally Herda, Office Manager _____ (signed) _____