

**GREATER RAMSEY WATER DISTRICT**  
**REGULAR MEETING**  
May 10, 2018

**DIRECTORS PRESENT:** Doug Mohr, Paul Becker, David Hovendick, Les Windjue,  
Allen Johnson

**DIRECTORS ABSENT:** Gilbert Black, Jay Klemetsrud

**OTHERS PRESENT:** Nels Halgren, Sally Herda – GRWD; Nels Nelson – Pine Meadows

The meeting was called to order at 8:00 a.m. by Vice-President Mohr at the District office.

Minutes from the April 5, 2018 regular meeting were reviewed. Motion by Hovendick, seconded by Windjue to approve the minutes. All directors voted aye and **motion carried.**

**Manager Report**

- **Pine Meadows Sub – Nels Nelson developer’s agreement discussion** - Halgren reported that Nelson had previously worked with GRWD to develop this subdivision. Water and sewer lines have been installed. Approved plans for the sewer show need for a lift station. The structure of the lift station has already been installed, but needs the pump infrastructure to become operational. Nelson may have a lot sold that will need sewer service this year and is asking for some direction in how to proceed. Other developer’s agreements on file with the District show that GRWD has worked in conjunction with the developers and has assisted with the engineering portion of the design to ensure the sewer construction meets GRWD’s requirements. Estimated cost for completion of the lift station with the pumping system installed is \$25-30,000. There was some discussion on phasing in the pump installation as the subdivision fills up. Halgren stating a smaller, residential pump could be installed for an estimated cost of \$1500 and this would suffice until more homes are added. The pump would need to be one that can pump against line pressure of the force main. Nelson would be responsible for the cost to purchase and install this pumping system. The board authorized Nelson to go ahead with the cheaper alternative until the full system is required. With Nelson having installed the sewer system in this subdivision, the applicants for sewer service would be charged the \$750 hookup fee in similar manner as other development agreements that have been put into place.
- **Project Update** – Pay Estimate #21 for Peterson - \$92,253.80 and Starkweather Plumbing #22 - \$31,662.00 were presented to the directors to be approved for payment with the monthly bills.

Peterson Construction has completed 3 hookups, and is currently working on the 4<sup>th</sup> one. He will then make the final hookups under his contract. The final (7<sup>th</sup>) hookup for this spring is one which Halgren has not been able to obtain the easement. Halgren has met with one of the landowners on three separate occasions and has also looked at coming in from across the road, but has had issues there as well. The line would be bored and would have minimal impact on the land. The directors stated that if Halgren cannot resolve this soon, he is to give the easement to the homeowner or realtor to obtain. GRWD would refund membership if an easement cannot be secured.

- **City Agreement update** – The District’s committee reported to the board on their committee work for discussion points and proposal for the upcoming committee meeting with the City of Devils Lake on May 11.

The tie-in at Starkweather from NRWD to GRWD is being completed today and will be operational for the spray season this year. NRWD manager would like the agreement

between GRWD and the City of Devils Lake include language that water purchased from NRWD would be charged against GRWD's allocation.

- **Carrington proposed water rate increase review** – Halgren updated the directors on his meeting and information he had received from Carrington regarding rate increases over the years, budget, and other information in regard to the breakdown of costs for their water system. In accordance with the terms of the contract, Halgren estimates that the cost of water in proportionate share as City residents should be around \$3 per 1000 gallons. Halgren presented a draft letter to the City of Carrington regarding the proposed rate increase and the basis on which the bulk rate was initially calculated. Next meeting with Carrington is scheduled for May 15. The directors authorized Halgren to send the letter.
- **Tri-County expansion project** – Halgren reported that Tri-County Water District (TCWD) has been conducting a membership drive for an expansion project. Some of the applications for service are located within GRWD's district. TCWD is proposing to use grant funds to install the services, then turn them over to GRWD, with GRWD to pay the non-grant portion. This involves a couple of areas in the southeast portion of GRWD's service area. There was discussion on the cost per user and how that would fall in line with the precedence set by GRWD's expansion project nearing completion. Halgren was asked to request additional information on the costs and line routing for the board's consideration on accepting these services.

**Office Manager Report**

- **Accounts Payable** – Motion by Becker, seconded by Johnson to authorize payment of the accounts payable. **All directors voted aye and motion carried.**

	<u>WATER</u>	<u>SEWER</u>	<u>PROJECTS</u>
<b>TOTALS</b>	<b>52,670.05</b>	<b>26,817.45</b>	<b>131,036.81</b>

- **Financial report** – Office manager's report was reviewed. Financial and expansion reports were reviewed for the month of April. Motion to approve the financial and expansion reports was made by Windjue, seconded by Johnson. All directors voted aye and **motion carried.**

**Other Business**

- Medora leadership retreat – July 18-20. Herda will reserve rooms for those interested in attending.

There being no further business, the meeting adjourned by motion at 9:40 a.m.

Minutes Approved: \_\_\_\_\_ June 7, 2018 \_\_\_\_\_

Doug Mohr, Vice-President \_\_\_\_\_ (signed) \_\_\_\_\_

Sally Herda, Office Manager \_\_\_\_\_ (signed) \_\_\_\_\_