

**GREATER RAMSEY WATER DISTRICT**  
**REGULAR MEETING**  
July 6, 2017

**DIRECTORS PRESENT:** Gerald Nelson, Doug Mohr, Jay Klemetsrud, Paul Becker,  
David Hovendick, Les Windjue

**DIRECTORS ABSENT:** Gilbert Black

**OTHERS PRESENT:** Sally Herda – GRWD

The meeting was called to order at 8:00 a.m. by President Nelson at the District office.

Minutes from the June 8, 2017 regular meeting were reviewed. Motion by Becker, seconded by Windjue to approve the minutes with one typographical correction. All directors voted aye and **motion carried.**

**Office Manager Report**

- **Accounts Payable** – Motion by Windjue, seconded by Mohr to authorize payment of the accounts payable. **All directors voted aye and motion carried.**

	<u>WATER</u>	<u>SEWER</u>	<u>PROJECTS</u>
<b>TOTALS</b>	<b>74,724.66</b>	<b>274,735.79</b>	<b>10,780.17</b>

- **Financial report** – Office manager’s report was reviewed. There was discussion on how the past due accounts are being handled as well as disconnect and termination policy. Financial and expansion reports were reviewed for the month of June. Motion to approve the financial and expansion reports was made by Mohr, seconded by Klemetsrud. All directors voted aye and **motion carried.** Loss numbers in the Carrington system were reviewed and discussed.
- **CD bid results** – Bid results for reinvestment of funds for the recent CD renewal were reviewed.
- **CD due** - Motion by Becker, seconded by Mohr to authorize the president and office manager to renew funds for the CD maturing July 19, 2017. All directors voted aye and **motion carried.**

**Membership Terminations**

- **Darin Hoyt** – Meter pit in SE¼ 4-149-62 - nonpayment
- **Leo Swanson Jr – Ray Hanson Plat, Pt Lot 10** – update, past due payment received Motion by Windjue, seconded by Hovendick to terminate the Hoyt membership and to acknowledge payment receipt on the Swanson account. All directors voted aye and **motion carried.**

**Other Business**

- **Meter pits with no curb stops** – Meter pits placed under the original expansion do not have curb stops. The directors requested this be placed on the agenda for the August meeting for further discussion.
- **Miscellaneous rates review** – A review of miscellaneous rates (disconnect, membership reinstatement, etc.) was discussed and will be placed on the agenda for the next meeting.
- **Segregation of duties** – The directors asked how District monies are being handled by office staff and would like a formal review of procedures to identify if there are areas of concern in District operation. This item will also be placed on the agenda for the next board meeting.

There being no further business, the meeting adjourned by motion at 8:39 a.m.

Minutes Approved: August 10, 2017

Jerry Nelson, President (signed)

Sally Herda, Office Manager (signed)