

GREATER RAMSEY WATER DISTRICT
REGULAR MEETING
December 8, 2022

DIRECTORS PRESENT: Paul Becker, David Hovendick, Doug Mohr, Gilbert Black, Jay Klemetsrud, Les Windjue, Allen Johnson

OTHERS PRESENT: Nels Halgren, Sally Herda, Lonnie Lacina – GRWD; Sarah Sesselman - AE₂S

The meeting was called to order at 8 a.m. by President Hovendick at the District office.

Minutes from the November 9, 2022 regular meeting were reviewed. Motion by Mohr, seconded by Black to approve the minutes. All directors voted aye and **motion carried.**

Manager report

- **Water break update** – Lacina updated the directors on the recent transmission line break. The break happened on a Sunday and sat overnight before repairs were made as no one was without water. Allowing the line to sit overnight improved repair conditions.
- **Pekin infrastructure turnover update** – Thirty-one meters have been changed out to date with more scheduled for this week. A letter will be going out to those locations having hydrants to provide options for continued service or to terminate. Plans are to read the meters at the end of December for the January 1 turnover date.
- **Pickup update** – A build number for the truck has been provided, but no build date has been set. DL Cars has stated they will honor the bid they provided.
- **North System Improvements update** – Sarah Sesselman updated the directors on the project. 1. BIM 360 software was introduced for the facility design and gives a 3D as-built model. This will also be used as an as-built when the project has been completed. 2. Crary site – AE₂S would like to have a Geotech engineer look at the proposed site location to provide an analysis for the foundation build of the reservoir. Bids were received from Braun (\$15,733) and Terracon (\$12,770) for this work. Motion by Becker, seconded by Johnson to award the contract to Terracon for investigation and analysis of the Crary site. All directors voted aye and **motion carried.** 3. Bid schedule was reviewed. Both PVC and Poly line will be bid to keep bids competitive and there will be several alternates. 4. Advertise for pipeline bids. Motion by Johnson, seconded by Black to advertise for pipeline bids for the North System Improvement. All directors voted aye and **motion carried.** 5. Approve invoices for payment. Invoices for LTP (\$16,106.25) and AE₂S (\$34,516.30) were presented for payment. Motion by Mohr, seconded by Windjue to approve the two invoices for payment. All directors voted aye and **motion carried.**

Sample easements were provided by AE₂S for use in the project. Easement was reviewed and approved for use by LS Law Group. GRWD will begin using this updated easement format going forward. AE₂S will populate the easements for the project and Halgren will meet with the landowners to secure the easements. Crop damage was also discussed. AE₂S will GPS the crop damage for payout. The pipeline route is 8 miles.

- **Manager's meeting report** – Halgren provided an update from the managers meeting that he attended. Projects from around the state were discussed that are likely to receive funding. Funding from the 2012-23 biennium is favorable for the District as some of the projects from other systems are not ready. GRWD has signed up a booth for the legislative night that will be held January 19. There are many new legislators going into the new biennium.

- **2023 budget committee report and budget approval** – The 2023 budget was submitted with the information that was approved at the November board meeting. There was some discussion on the health insurance that is paid by the District and will be looked at over the course of the year. Motion by Black, seconded by Windjue to approve the 2023 budget. All directors voted aye and **motion carried.**

Office manager report

- **Accounts Payable** – Motion by Becker, seconded by Klemetsrud to authorize payment of the November bills. **All directors voted aye and motion carried.**

	<u>WATER</u>	<u>SEWER</u>
TOTALS	5,332,610.44	824,422.72

- **Financial report-** Financial report for November was reviewed. Motion by Becker, seconded by Johnson to approve the financial report. All directors voted aye and **motion carried.**
- **CDs due** – Bids for renewal were reviewed. Motion by Klemetsrud, seconded by Windjue to invest \$4 million at Bravera for 12 months. All directors voted aye and **motion carried.**
- **Pledging-** Pledging report through September 30 was reviewed. Motion to approve the report was made by Windjue, seconded by Mohr. **Motion carried.**

Other business

- Retirement party for Halgren – An open house will be scheduled to honor Halgren for his upcoming retirement from the District. Halgren will be helping out on the project for a part-time basis after the end of the year until about March 3, 2023. Open house was set for February 7, 2023 from 3:30-5:00, following the bid opening.

There being no further business, the meeting adjourned by motion at 10:42 am.

Minutes Approved: _____ January 12, 2023 _____

David Hovendick, President _____ (signed) _____

Sally Herda, Office Manager _____ (signed) _____