

**GREATER RAMSEY WATER DISTRICT
REGULAR MEETING**

April 7, 2022

DIRECTORS PRESENT: Jay Klemetsrud, Paul Becker, Gilbert Black, Doug Mohr

DIRECTORS ABSENT: David Hovendick, Les Windjue, Allen Johnson

OTHERS PRESENT: Nels Halgren, Sally Herda, Lonnie Lacina – GRWD; Sarah Sesselman – AE₂S via conference call

The meeting was called to order at 8:00 a.m. by vice-president Black at the District office.

Minutes from the March 10, 2022 regular meeting were reviewed. Motion by Mohr, seconded by Klemetsrud to approve the minutes. All directors voted aye and **motion carried**.

Manager Report

- **Tri-County discussion** – Halgren reported on communication back and forth between GRWD and Tri-County on rate adjustment. GRWD’s last letter was sent March 23, 2022 and has not received any response. This service is set for rate adjustment on June 1 as 60-day notice has been provided and District has not received any request for an adjusted allocation. The hog barn is back on the system with TCWD using 20-30,000 gallons per day. Six years remain on the contract for water service.
- **Pare tower cleaning proposals** – GRWD received 2 proposals for cleaning the Pare tower. This work was identified in the inspection that was previously completed by Bartlett & West. Bid from CC Steel was \$4,673.25 and is a diving proposal that will allow the tower to remain in service during the cleaning process. The other bid was from H & H Coatings for \$5,200 and would require the tower to be taken off-line. Work would be completed in a day under both proposals. In May, the south tower is scheduled to be taken off-line to complete interior work. Both towers can’t be off-line at the same time. Motion by Becker, seconded by Mohr to authorize the manager to select the proposal deemed to best meet the needs of the District. All managers voted aye and **motion carried**.
- **Crary booster review** – The north east portion of the system has historically had some pressure issues during peak demand times. Halgren had AE₂S run a number of scenarios to see if some line paralleling would make a significant difference to the outlying areas. The modeling showed that adding pipe would only provide a small improvement and not achieve the desired results. Another area of pressure complaints is in the line by the Speedway. This area of Stevens township may best be served by pumping to maintain pressure.
- **Project development discussion – SWC water plan applications** – AE₂S has asked what direction GRWD would like to take to plan for current and future needs of the system. Three projects have been identified. The first would be a new well to pump at 1000 gpm and would provide redundancy for water treatment in event of well failure. A second project involves upgrading the transmission line and adding about 7 miles of pipe from Ackerman’s property to the Cliffs area with the goal of pumping more water out of Crary at lower pressures, with the end result of bringing more water to the north area. This would also better position the District to be able to accommodate a large request for water. The third project would be to upgrade the Crary booster station to provide greater functionality in a number of ways. This would provide the ability to pump water back and forth and to the Pare tower as well as during times of emergency when the District would be using Devils Lake city water. This upgrade also has an option of installing a

reservoir at Crary that could be utilized to provide some stability during peak demands. Sarah Sesselman, AE₂S met with the board via conference call to discuss these options, along with the funding process. The projects discussed are contingent upon the filter evaluation at the treatment plant. This evaluation is scheduled for April 12, 2022. The reservoir at the Crary booster could be traded for work at the treatment plant, if the evaluation indicates more immediate remediation. GRWD would be applying for design money for the 21-23 biennium if funds are available with potential construction for June, 2023. Sesselman estimated total project costs of the three options to be \$4.7 million with the reservoir, design funding is approximately 10% of total cost. Motion by Klemetsrud, seconded by Becker to submit design application to the State Water Commission for the three identified projects. All directors voted aye and **motion carried**. Application deadline is the end of April.

- **City booster discussion** – An update on the city booster was discussed. The local share is estimated to be \$7.4 million – GRWD by contract would be responsible for 13.79%. The City will be submitting an application for design funding for this project. Sesselman discussed the COSA model and stated that the project costs have been built into the model and are on target with the modeling.
- **Fixed base discussion** – With the migration in the Neptune 360 platform for meter reading system, the next step has been to evaluate if a fixed base network would be a viable option. The radio ID numbers were provided to Neptune for an evaluation on which ones would provide data log information. The initial propagation study was based on new radios. Halgren had AE₂S place the radio evaluation onto the GIS mapping as a colored curb stop and the map of these were viewed. A majority of the radios in the identified reading area would not provide data logging information and are out of warranty. Another 200 radios are 13 years old and under prorated warranty. Halgren will contact Ferguson to see if they will redo the propagation study using the radios that are currently in use.
- **Board member resignation** – Letter of resignation from director Doug Mohr was received with effective date of April 30, 2022. Mohr spoke with the directors and thanked everyone for their work with the District. Motion by Becker, seconded by Klemetsrud to accept the Mohr’s resignation. All directors voted aye and **motion carried**. Mohr’s term runs until February 2023. Vacancy will be placed on the May meeting agenda.

Office Manager Report

- **Accounts Payable** – Motion by Klemetsrud, seconded by Mohr to authorize payment of the March bills. **All directors voted aye and motion carried.**

	<u>WATER</u>	<u>SEWER</u>	<u>CHECK #</u>
Payroll direct deposit - net	18,191.08	5,844.51	769E
Wages - Gross \$37,593.06			
EFTPS	9,864.07		770E
941 payroll taxes			
Nationwide Retirement	2,600.00		771E
Deferred compensation			
ND PERS	5,497.72		772E
Retirement			
Cardmember Service	882.09	211.52	773E
NDRIN, Adobe, Carbonite, WTP supplies, pstg			
Payment Service Network	282.04	94.01	774E
Service fees			
ND Tax Commissioner	1,185.00		775E
1st quarter withholding			

	<u>WATER</u>	<u>SEWER</u>	<u>CHECK #</u>
ND PERS	8,240.03	1,068.53	776E
Health insurance			
Nathan Larson	2,970.00		16839
Refund overpayment on account			
Advanced Engineering	1,761.00		16841
Geomatics, financial & add'l services			
Aramark	134.85	44.94	16842
Rug service			
City of Carrington	2,997.15		16843
950,900 gallons for resale			
City of Devils Lake	38.60	12.86	16840
Office Utilities			
City of Devils Lake		2,687.57	16844
Wastewater - 3,486,850 gallons			
Ed's Bait Shop		25.00	16845
Equipment fuel			
Exhaust Pros	26.15	8.71	16846
Oil change			
Expressway Suites	345.60		16847
Lodging - Martinson, Schlieve			
Farmers Union Oil	1,248.84	419.18	16848
Service truck fuel			
Ferguson	2,628.62		16849
Water service materials			
Force Flow	1,174.27		16850
Chlorine scales - WTP			
GRWD Petty Cash	617.71	205.90	16851
Replenish fund			
H E Everson	5.91		16852
Repair supplies			
Hawkins	1,558.40		16853
WTP chemical supplies			
Home of Economy	10.99	40.96	16854
WTP, shop, repair, misc supplies			
Innovative High Performance		10,668.75	16855
Manhole rehab (3)			
Ironhide Equipment, Inc	2,250.00	750.00	16856
E60 Bobcat Excavator w/trade			
Kellers Briteway	18.00	6.00	16857
Window cleaning			
Lake Region Electric		61.16	16858
Lift station repair parts			
Leevers Foods	29.23	9.74	16859
Coffee			
Marketplace Motors	51.91	17.30	16860
Oil change			
Steve Martinson	145.50		16861
Travel - operator training			
Minnie H Express Car Wash	98.97	32.99	16862
Wash service			
Montana Dakota Utilities	129.68	43.22	16863
Office Utilities			
ND Dept of Environmental Quality	37.08		16864
Fluoride testing			
ND Dept of Health	16.00		16854

