

GREATER RAMSEY WATER DISTRICT REGULAR MEETING

April 10, 2023

DIRECTORS PRESENT: Paul Becker, David Hovendick, Gilbert Black, Missy Abrahamson, Doug Mohr, Les Windjue

DIRECTORS ABSENT: Allen Johnson

OTHERS PRESENT: Lonnie Lacina, Sally Herda– GRWD; Geoff Slick, Brian Aafedt, AE2S

The meeting was called to order at 8:00 a.m. by President Black at the District office.

Minutes from the March 9, 2023 regular meeting were reviewed. Motion by Becker, seconded by Abrahamson to approve the minutes. All directors voted aye and **motion carried**.

Manager report

- **AE₂S**
 - **Crary update/4 miles of 16”** – Final design discussion items were reviewed with the directors. An option of a 16-inch line from the water treatment plant connecting into the existing 12-inch transmission line to bypass the Pare tower for direct delivery to the north was discussed. This option was developed due to new site planning for the booster and reservoir site. A listing of the gains, pressures, high service pump improvements and other design items specific to each option was provided to the directors, along with the pros and cons of each option. In both cases, replacement of the dedicated Tolna high service pump is recommended, with new pump to serve the system as a whole. The option to NOT move forward with the 16” pipeline option was recommended by AE₂S, with concurrence by the directors.
 - **Land acquisition/physical 12” line exposure** – New booster site location has been located with landowner agreeable to sell 4-5 acres to the District. The site will need a geo-technical analysis. Quote of \$12,875 was provided by Terracon. The existing 12-inch transmission line runs through this property and will be physically located in conjunction with the geotechnical work. Design items were reviewed with various pumping scenarios incorporated to best serve the system based on demand and to achieve redundancy.
 - **Cost share application approval** – Amendment to the cost-share agreement with the State Water Commission was presented to the directors and provides an additional cost-share of up to \$5,070,000 to reimburse 75 percent of actual eligible costs as approved by the SWC at their February meeting. Motion by Becker, seconded by Abrahamson to approve Amendment I to the agreement for additional project funding. All directors voted aye and **motion carried**.
 - **Approvals** – Motion by Mohr, seconded by Hovendick to approve quote of \$12,875 to Terracon for geotech analysis at the new booster location. All directors voted aye and **motion carried**. AE₂S presented billing of \$69,032.60 reflecting 45% design completion. Remaining design work includes the treatment plant and booster station. Motion to approve the engineering bill was made by Windjue, seconded by Hovendick. **Motion carried** unanimously.
 - **PFAS – lead line inventory** – New Lead and Copper Rule Revisions (LCCR) are being required by EPA with public water systems required to complete a lead service line inventory. LCCR inventory deadline is October 16, 2024 and the state has funding available to complete this work. The funding mechanism from the ND DEQ will be utilizing a designated service provider for the on-site investigation of service lines. Motion by Windjue, seconded by Abrahamson to pass a resolution authorizing

GRWD to file an application to the ND Department of Environmental Quality for assistance performing a lead service line inventory in compliance with the Lead and Copper Rule Revisions. All directors voted aye and **motion carried.**

- **Swenseth retainer** – Lacina reported he had contacted Swenseth Law Office for the purpose of retaining legal counsel for the project. Their office is requesting a retainer. Lacina also contacted LS Law Group as they had reviewed and approved the easement being used under the project in a timely manner. Lacina requested using LS Law Group as the legal counsel for the project with concurrence given by the directors.
- **Spring flood plan – infiltration/illegal sump pump discharge** – Lacina reported proactive measures are being taken to inform and educate the rural sewer customers to discharge their sump pumps outside and to watch for areas where infiltration could be occurring. A letter has been written and will be hand-delivered with technical assistance offered upon request of the resident. The letter also informs residents of fine assessment if violations of the ordinance are not corrected in a timely manner. Information from the letter will also be placed on the District’s website and social media.
- **Theft of service** – A theft of service through an unmetered hydrant was found when a break in that line occurred. Fine was assessed and paid by the user. Water service will not be turned on in the spring until the line is in compliance.
- **Pekin Park Board, DL Park Board** – There was discussion on water base/usage rates and sewer rates for the fish cleaning stations. A significant amount of water is used at these sites and there was discussion that, at a minimum, the cost of water should be charged out. Further information gathering will be conducted to include a listing of like entities having service with the District.
- **Ramsey County Sheriff Dept – child safety** – The Sheriff’s office is developing a child safety prevention education program for children in the community using materials developed by the National Safety Council. Motion by Becker, seconded by Abrahamson to sponsor 10 children for a cost of \$40. **Motion carried.**

Office manager report

- **Accounts Payable** – Motion by Windjue, seconded by Mohr to authorize payment of the March bills. **All directors voted aye and motion carried.**

	<u>WATER</u>	<u>SEWER</u>
TOTALS	147,777.17	14,200.59

- **Financial report-** March financial report was reviewed. Motion to approve the report was made by Becker, seconded by Hovendick. All directors voted aye and **motion carried.**
- **CD due 4-6-23** – Renewal rates were reviewed, along with current account balances. Motion by Windjue, seconded by Abrahamson to invest \$1.5 million for 1 year at First United Bank using funds in the money market account. All directors voted aye and **motion carried.**
- **2022 annual audit** – Herda reported that the 2022 audit has begun through the state auditor’s office.

Next meeting date is scheduled for May 4. There being no further business, the meeting adjourned by motion at 9:50

Minutes Approved: _____ May 4, 2023 _____

Gilbert Black, President _____ (signed) _____

Sally Herda, Office Manager _____ (signed) _____