

GREATER RAMSEY WATER DISTRICT
ANNUAL MEETING
February 9, 2022

The meeting was called to order at 7 p.m. by President Paul Becker at the Greater Ramsey Water District shop. Members were welcomed to the meeting. Becker stated a quorum of the members was present to hold the annual meeting and conduct business matters of Greater Ramsey Water District as provided in the bylaws.

Directors present were Paul Becker, Gilbert Black, Dave Hovendick, Allen Johnson, Jay Klemetsrud and Les Windjue. Director absent was Doug Mohr. GRWD staff present were – Nels Halgren, Sally Herda, Lonnie Lacina, Krista Wold, Steve Martinson and Flint Schlieve. Fifteen people were in attendance representing 19 registered members.

- **Proof of Notice of Meeting** – Manager Halgren reported the meeting notice was mailed to all members and was published in the nine county newspapers served by the District.
- **Readings and action on any unapproved minutes** – Minutes from the 2021 annual meeting held February 2, 2021 were handed to members during registration. Motion by director Windjue, seconded by director Klemetsrud to approve the 2021 annual meeting minutes. All members voted aye and **motion carried**.
- **Introductions** – The board of directors and staff introduced themselves to the members in attendance.
- **By-laws change vote** – Proposed by-laws changes were reviewed. Highlights of the changes include term staggering in each of the wards over the next three years to achieve continuity from year to year in each ward. Once each ward holds their election over the next three years, terms will be determined by lottery until staggered terms are completed. Also changed were gender specific terms to gender neutral terminology as well as to keep uniform the designation of the Secretary-Treasurer. Motion by director Hovendick, seconded by director Johnson to approve the by-laws changes. All members voted aye and **motion carried**.
- **Reports of Officers and Committees**
 - Manager’s Report – Halgren provided a written report highlighting the District’s activities during 2021, along with a review of the Cost-of-Service Analysis (COSA) that was completed during the year. Record water sales were recorded during 2021 due to the extreme dry weather conditions. A total of 129 new users were added during the year, of which 56 were from the City of Crary. Crary was a bulk user, but turned over their distribution system to GRWD for operation. Seven new sewer users were added. Halgren also reported a change in the engineering for the system and has engaged the services of Advanced Engineering out of Grand Forks. Short term projects that are being considered include a base line study for the treatment plan, installation of a new well and a modest increase in the flow of water from the treatment plant to the north area of the system. Long term projects include upgrades at the treatment plant, installation of a booster station in a joint project with the City of Devils Lake and increase transmission line capacity. General questions were answered.
 - Office Manager’s report – Financial information of the district was handed out to the members and the 2021 operation of the District was reviewed. A copy of the 2022 budget was also provided to the members. Time was allowed for questions to be answered. Motion by Hovendick, seconded by Black to approve the 2021 financial information. All members voted aye and **motion carried**.
- **Election of Directors**
 - Introduction of Nominees & Voting – President Becker stated the terms of directors Hovendick and Black were up for reelection and both have filed applications for re-

election. No other nominations were received. Black and Hovendick both spoke on their work with the District and their desire to serve another term. Motion was made by Jerry Nelson, seconded by Doug Paulson to cast a unanimous ballot. All members voted aye and **motion carried.**

- **Unfinished Business** – There was no unfinished business at this time.
- **New Business** – There was no new business to bring before the membership.

Drawings were held for the door prizes. The following were winners of the customer account credits: \$50 credit – Dwight Haas, \$100 credit – Richard Flanders, and \$150 credit – Gary Regynski.

President Becker announced the new board would be meeting directly following the annual meeting to reorganize, draw for terms of the newly elected directors and elect the president, vice president and secretary-treasurer. Members were thanked for taking time to attend the meeting.

The annual meeting adjourned approximately 8:00 p.m.

Minutes Approved: _____ February 7, 2023 _____

Paul Becker, President _____ (signed by David Hovendick, 2022-23 President) _____

Sally Herda, Secretary-Treasurer _____ (signed) _____