

GREATER RAMSEY WATER DISTRICT REGULAR MEETING

March 5, 2020

DIRECTORS PRESENT: Doug Mohr, Jay Klemetsrud, Les Windjue, Paul Becker, Gilbert Black, David Hovendick, Allen Johnson

OTHERS PRESENT: Nels Halgren, Sally Herda – GRWD

The meeting was called to order at 8 a.m. by President Johnson at the District office.

Minutes from the February 5, 2020 regular meeting were reviewed. Motion by Hovendick, seconded by Black to approve the minutes. All directors voted aye and **motion carried**.

Manager Report

- **Expansion project**
 1. **Bartlett & West engineering bill - \$21,434.25/Project update** – Submittal set of plan specifications has been sent to the State Water Commission. A sovereign land permit is required for the bore under the Mauvaias Coulee as the State owns the land under the lake. There is a 90 day comment period before the permit can be issued. Advertising the project for construction is planned for the middle of March and must be advertised for 3 weeks. Bid deadline will be scheduled for April at which time they will be opened. Bids will be tabulated by Bartlett & West who will then make recommendation to award at the May meeting. Motion to approve the engineering bill was made by Mohr, seconded by Klemetsrud and upon vote, **motion carried** unanimously. Halgren reported that SWC Commissioner Johnson was contacted by one of the Forde Township residents concerning the District's decision not to move forward in that area for an expansion project due to cost. Halgren explained the process to Commissioner Johnson and no further contact has been received.
 2. **2021 SWC Water Development Plan** – Deadline for submitting projects for the next biennium is April 27, 2020. The directors will wait until the bids are opened for the current project and evaluate needs and potential projects for the District at that time.
- **WTP roof replacement quotes** – Four quotes for the roof work were requested and returned. Spec sheets and original plans were provided and quotes were to include a 15 year warranty. Quotes were Skinner Roofing - \$24,332, D&D Roofing - \$28,925, A&R Roofing - \$23,600 and Tecta America - \$50,760. Quotes were reviewed and motion made by Windjue, with second by Hovendick to accept the quote and award the work to A&R Roofing. All directors voted aye and **motion carried**.
- **City of Kensal water bill reduction request** – GRWD noticed Kensal's water usage had gone up last fall and contacted the City to inform them that they had a leak. They were unable to find their leak and in February, hired a contractor to start digging up manholes. A leaking saddle from an abandoned service line was found and water was getting into the sewer system. Leak has been fixed and Kensal had usage of approximately 1.8 million gallons over their normal usage from the prior year. The City has requested consideration for an adjustment on their bill. The board also discussed the base rate review for Kensal. No base rate adjustment has been made to date from the bulk user rate review work of the District. Motion by Mohr, seconded by Hovendick to charge a rate of \$3/1000 for the gallons over their average use and to review their bulk rate for next year. All directors voted aye and **motion carried**.

- **Lake Agassiz Water Authority – 2020 membership dues** – The directors discussed whether the District should continue to pay membership dues. Scope of the project does not make participation feasible to the District and through studies, the District and surrounding area has plenty of water to meet current and future needs at this time. No action was taken.
- **Spiritwood Aquifer near Devils Lake study** – A study of the Spiritwood Aquifer has been conducted by helicopter and Halgren reported an abundance of unpermitted water to the west of Devils Lake. There has been some discussion about conducting a desktop study with the City, GRWD and Langdon to plan for long term water needs with this water supply as an option. The quality of the water in this area would require membrane treatment as it is very hard and has a lot of dissolved solids. The directors were interested in participating in this study.
- **Expo update** – Halgren and four of the directors attended the recent Water Expo. Halgren reported on the American Infrastructure Act which is a risk assessment that must be completed online by June 30, 2021. Other topics of note were capital improvement planning (depreciation) and cyber liability, along with other general information.
- **Webster area water loss update** – Water use through the Webster Booster showed approximately 10-12,000 extra gallons for about 1 week. A frozen meter was found by noticing a sump pump was running to the outside of a house.

Office Manager Report

- **Accounts Payable** – Motion by Klemetsrud, seconded by Windjue to authorize payment of the accounts payable. **All directors voted aye and motion carried.**

	<u>WATER</u>	<u>SEWER</u>	<u>PROJECTS</u>
TOTALS	65,462.50	11,476.81	23,224.11

- **Financial report**– Financial and expansion report for February was reviewed. Motion by Becker, seconded by Mohr to approve the reports. All directors voted aye and **motion carried.**

The April meeting will be held April 9, 2020 at 8 a.m.

There being no further business, the meeting adjourned by motion at 9:29 a.m.

Minutes Approved: _____ May 7, 2020 _____

Allen Johnson, President _____ (signed) _____

Sally Herda, Office Manager _____ (signed) _____