

# GREATER RAMSEY WATER DISTRICT REGULAR MEETING

January 12, 2023

**DIRECTORS PRESENT:** Paul Becker, David Hovendick, Doug Mohr, Gilbert Black, Jay Klemetsrud, Les Windjue, Allen Johnson

**OTHERS PRESENT:** Lonnie Lacina, Nels Halgren, Sally Herda – GRWD; Sarah Sesselman, Brian Aafedt - AE<sub>2</sub>S

The meeting was called to order at 8 a.m. by President Hovendick at the District office.

Minutes from the December 8, 2022 regular meeting were reviewed. Motion by Windjue, seconded by Black to approve the minutes. All directors voted aye and **motion carried.**

## Manager report

- **Pekin infrastructure turnover update** – Lacina reported that there are 2 meters left to change out and they will be done when the owners are in the area. Final meter readings for Pekin were obtained at year end and turned over to Pekin. Individual metered service to the users within Pekin began the first of the year.
- **Pickup update** – The truck ordered last year is currently being built and should arrive soon. Truck replacement for the current year was discussed and put on hold at this time.
- **North System Improvements update** – Sarah Sesselman and Brian Aafedt, AE<sub>2</sub>S updated the directors on the project. The BIM 360 software is being updated with more information entered on the treatment plant. A meeting at the plant has been set up for the purpose of chemical feed design scenarios. AE<sub>2</sub>S is internally reviewing the plant design process to determine if the facilities design can be completed in time to request funding from the 21-23 biennium as it appears surplus funding may be available. At this time funding requests for the 23-25 biennium are in deficit, which is typical at this time in the legislative session. AE<sub>2</sub>S stated it may be a good move to capitalize on the funding opportunity as long as it can be achieved without compromising the design. Updated timeline was reviewed. Crop damage compensation schedule was reviewed for the pipeline portion of the project. GPS is used to determine the affected acreage. Motion by Windjue, seconded by Johnson to pay \$1,000 per acre for crop damage. All directors voted aye and **motion carried.** The Geotech report for the Crary reservoir should be available by the end of the month. AE<sub>2</sub>S will have a project map put on poster board which will be used at the upcoming legislative social in Bismarck. Budget update and tracking was reviewed and AE<sub>2</sub>S invoice of \$69,032.60 was presented for approval. Motion by Becker, seconded by Black to approve invoice for payment. All directors voted aye and **motion carried.**
- **Equipment trailer quotes** – Lacina received quotes on a trailer that would be used to transport equipment. Quotes were obtained for both bumper pull and gooseneck trailers. All the District's operators have CDL licenses. There was also some discussion on what would be used to pull the trailer. Motion by Johnson, seconded by Black to purchase the gooseneck trailer. All directors voted aye and **motion carried.**
- **Annual meeting planning** – Three nominations have been received for the 3 director seats in Ward 2 that are up for election and will be placed on the ballot. Meeting is February 7, 2023 at 7 pm. Bid opening for the pipeline portion of the project will be held at 3 pm. Retirement open house for Halgren will be held from 3:30-5:00 following the bid opening. Halgren stated his last day will be February 28, 2023.
- **Water Expo** – Becker, Black, Johnson and Lacina will be attending the Water Expo Jan 31-Feb 2.

**Office manager report**

- **Accounts Payable** – Motion by Klemetsrud, seconded by Windjue to authorize payment of the December bills. **All directors voted aye and motion carried.**

	<u>WATER</u>	<u>SEWER</u>
<b>TOTALS</b>	<b>6,574,922.86</b>	<b>11,216.59</b>

- **Financial report-** Financial report for December was reviewed. Motion by Black, seconded by Mohr to approve the financial report. All directors voted aye and **motion carried.**
- **2022 budget amendments** – Revenues and expenditures for the year were reviewed, along with details of over/under reported monies. Motion by Becker, seconded by Johnson to approve budget amendments as listed. All directors voted aye and **motion carried.**
- **CD rate quotes-** Bids for investing funds were reviewed. Motion by Mohr, seconded by Windjue to invest \$1,000,000 for 12 months at Bravera. **Motion carried.**

**Other business**

- Retirement party for Halgren – An open house will be held February 7, 2023 from 3:30-5 pm honoring Halgren for his retirement from the District.

There being no further business, the meeting adjourned by motion.

Minutes Approved: \_\_\_\_\_ February 16, 2023 \_\_\_\_\_

David Hovendick, President \_\_\_\_\_ (signed by Gilbert Black, 2023 President)

Sally Herda, Office Manager \_\_\_\_\_ (signed by Krista J Wold)